



APPRAISER QUALIFYING AND CONTINUING EDUCATION INSTRUCTOR APPLICATION

State of Utah
Department of Commerce
Division of Real Estate

Please complete (type or neatly print) and submit this **form**, the **items listed below**, and **non-refundable fee** (\$50 for Mortgage, \$50 for Real Estate, CE no charge or \$50 QE for Appraisal) to the Division by fax, mail, or in person.

****APPLICATIONS MUST BE SUBMITTED NOT LESS THAN 30 DAYS PRIOR TO THE DATE OF THE FIRST CLASS****

OFFICE USE ONLY

Date Reviewed _____ By _____

() Denied () Approved

Certification _____ Exp. _____

() Check () Visa () MasterCard () American Express

Make checks payable to: Utah Division of Real Estate

Card # _____ Expires _____

Signature _____

Name: _____ Industry: () Appraisal () Mortgage () Real Estate

Address: _____

Phone: _____ SS#: _____

Course Title: _____

Course Sponsor: _____

Provide evidence demonstrating subject matter knowledge and ability to effectively teach:

- () Any combination of at least three years of full time experience and/or college-level education related to the course subject
() State teaching certificate, college courses in the field of education, professional teaching designation from a related industry association, or letters of reference regarding your teaching ability.
() If instructing the **7 hour** or **15 hour USPAP** course **current** proof of being an approved **AQB Certified USPAP Instructor**.

YES NO

1. ☐ ☐ Have you EVER held an appraisal, mortgage or real estate registration, license or certification in any jurisdiction other than Utah?
If Yes, provide a license history from each jurisdiction with your application.
2. ☐ ☐ Have you EVER had a license or registration of any kind in appraisal, mortgage, real estate, or any other occupation or profession, denied, restricted, suspended, placed on probation, or revoked?
3. ☐ ☐ Have you EVER resigned, surrendered or allowed a professional registration, license or certificate to expire, while under investigation or while action was pending against you by a government agency?
4. ☐ ☐ Is any investigation or disciplinary action CURRENTLY pending against you by any government agency?
5. ☐ ☐ Are you CURRENTLY charged with or under investigation for a felony or misdemeanor in any jurisdiction?
6. ☐ ☐ Have you EVER been convicted of, or pled guilty or no contest to, or entered a plea in abeyance or diversion agreement to, a felony or misdemeanor in any jurisdiction? **Consult court records to determine the nature of any offenses, including traffic offenses which may be felonies or misdemeanors.**
7. ☐ ☐ Have you EVER been on probation, or ordered to pay a fine or restitution or complete community service, in connection with any criminal offense or licensing action?
8. ☐ ☐ Have you EVER had a civil judgment entered against you based on fraud, misrepresentation, or deceit?

YES answers require a detailed letter of explanation and copies of all court documents including charging and judgment documents; court dockets; and proof of completion of probation and restitution orders and payment of fines and judgments.

I hereby certify that the information provided with this application, including the answers provided above, is true and correct.

Signature _____

Date _____

LICENSE REQUIREMENT

CERTIFICATION OF LEGAL PRESENCE FOR UTAH REAL ESTATE, MORTGAGE, APPRAISER, AND TIMESHARE APPLICANTS **Effective May 11, 2010**

APPLICANTS PLEASE NOTE:

This document must be completed, signed, and submitted with your application to the Utah Department of Commerce in order to obtain your license. For each section, check the statement that applies to you and enter the data on the line provided before sending it to the Utah Department of Commerce.

Section 1: I certify under penalty of perjury that:

- ☐ I am a United States citizen with social security number _____.
- ☐ I am a qualified alien under 8 U.S.C. 1641:
I-94 number _____ or
Alien number _____.

Section 2: I am legally present in the United States.

- ☐ I have a valid driver license, as follows:
Driver license state of issue _____
Driver license number _____
- ☐ I do not have a driver license. I understand that the Department of Commerce will verify my legal presence in order to process my application.

I hereby certify that the information provided above is true and accurate.

Name: _____

Signature: _____

Date: _____